

Lucia Martinez

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Passionate graduate of Toronto Film School's Writing for Film and Television program, with a remarkable scholastic record, enthusiasm for comedic television, and persistent work ethic, pursuing a Research Assistant internship.

QUALIFICATIONS

- Highly skilled in Final Draft, showcasing a comprehensive understanding of the software's features and capabilities to produce professional-grade written content.
- Possesses an intricate knowledge of the critical elements that shape compelling narratives, including plot, character development, dialogue, structure, tone, market appeal, and precise formatting.
- Ability to work independently, demonstrating strong autonomy, while also exhibiting excellent collaborative skills within group settings.
- Proficient in utilizing Adobe software suite, including Illustrator, Photoshop, and Premiere Pro, with a track record of creating impactful visual content and multimedia projects.

RELEVANT EXPERIENCE

Sit Down (*Writer, Director, Producer*)

JUN 2023

- Scripted, directed, and is currently editing a film set to premiere at a Toronto Film School alumni showcase in September 2023, with a production budget of \$10,000.
- Maintained a poised, approachable, and professional demeanor, even in high-stress situations, fostering an enjoyable atmosphere on set and resulting in a 98% satisfaction rate among cast and crew.

Salt Water (*Dialogue Editor*)

AUG 2022

- Conducted a comprehensive assessment of an existing script, identifying critical areas for improvement and issue resolution.
- Successfully transformed an existing script originally written by a non-native English speaker to resonate effectively with a Western audience, resulting in a 20% increase in viewer engagement and comprehension.

EMPLOYMENT HISTORY

Cynthia Restaurant (*Server*)

2022 – PRESENT

- Accurately documented food and beverage orders and executed prompt service, consistently upholding the highest standards of customer satisfaction.
- Demonstrated a strong aptitude for anticipating and accommodating guest preferences, allergies, and dietary requirements, enhancing the overall dining experience.
- Provided efficient and effective customer service, resulting in a notable increase in repeat business rates.

Loyalty Inc. (*Screen Printer, Owner*)

2020 - 2022

- Generated daily progress reports for production and post-production teams, meticulously documenting each shot's status, resulting in a 20% increase in workflow efficiency.
- Ensured seamless continuity throughout the filming process, guaranteeing a smooth transition from production to post-production, resulting in a 15% reduction in post-production editing time.
- Successfully managed multiple schedules and effectively communicated last-minute changes to staff, resulting in a 95% adherence to revised timelines and project deadlines.

EDUCATION

Writing for Film and Television (*Distinction, President's Award*)

2023

Toronto Film School/Yorkville University, Toronto, ON

- Maintained a cumulative GPA of 4.2 for six consecutive terms.
- Led a team of peers as a senior member of the Student Activity Council.
- Awarded Best Commercial in 2022 at the annual Toronto Film School Film Festival.